

Capel Manor College

Lecturer in Art and Design

Job Description & Person Specification



JOB DESCRIPTION & PERSON SPECIFICATION

JOB DESCRIPTION

Post	Lecturer in Art and Design
Scale	Lecturing
Grade	Teaching and Learning scale points 19-35
Responsible to	Team Leader in Art and Design
Location	Mottingham
Contract	Part-time (0.5), Permanent

Key Responsibilities:

The key responsibility of the Lecturer in Art and Design is to plan, develop and deliver high-quality teaching and learning across Level 1 up to level 3 programmes in Art & Design, inspiring students to develop their creativity, practical skills, confidence and artistic potential.

They will play a pivotal role in the growth and development of the College's Art and Design provision, creating engaging and inclusive learning experiences that encourage innovation, experimentation and progression. A strong emphasis will be placed on promoting sustainable and environmentally conscious art practices, including the use of natural, recycled and sustainable materials, land art, eco-printing, digital art and / or photography.

In addition, the Lecturer will design and deliver a range of art and design workshops, enrichment activities and short courses across diverse creative disciplines, fostering a passion for learning while supporting students to achieve their individual goals and prepare for progression into further study or creative careers.

Responsibilities:

Teaching and Learning

- Plan, prepare and deliver engaging, inclusive and high-quality lessons across Art & Design programmes.
- Teach 420 contact hours over an academic year.
- Teach and assess learners on a range of qualifications including NCFE, Gateway and UAL qualifications.
- Develop schemes of work and learning resources that meet awarding body requirements.
- Create a positive and supportive learning environment that encourages creativity, experimentation and independent learning.
- Differentiate teaching approaches to meet the needs of diverse students.
- Promote excellent student attendance, progress, retention and achievement.

Curriculum Development

- Support the successful implementation and continuous development of the Art & Design curriculum.
- Contribute innovative ideas to enhance the student experience and curriculum offer.
- Assist in the planning and delivery of short courses, workshops and enrichment activities.
- Maintain current knowledge of developments within Art, Design and creative industries.

Sustainable Art Practice

- Embed sustainable and environmentally conscious approaches throughout teaching and learning activities.
- Promote the use of sustainable materials and creative processes including some of the following:
 - Land art
 - Natural and land-based materials
 - Eco-printing
 - Sustainable craft techniques
 - Digital art and photography
- Inspire learners to explore environmental themes and responsible creative practice.

Student Progress and Support

- Set challenging and achievable targets for students.
- Monitor, assess and record learner progress in line with college and awarding body requirements.
- Provide timely, constructive and developmental feedback.
- Support students to achieve their academic, personal and career aspirations.
- Act as a positive role model, promoting professional standards, values and behaviours.

Quality Assurance

- Contribute to standardisation and quality assurance processes as an assessor.
- Maintain accurate student records and assessment documentation.
- Participate in course reviews, self-assessment and quality improvement activities.
- Ensure compliance with UAL requirements and College policies.

General Responsibilities:

1. Promote and implement all College policies, particularly those which refer to health & safety, equality of opportunity and Safeguarding young people and vulnerable adults
2. Participate in College programmes of staff appraisal and continuing professional development
3. Develop effective working relationships internally and with external partners
4. To operate at all times in line with the College's values and behaviours
5. Undertake other duties as may reasonably be required in the interests of the efficient functioning of the College

PERSON SPECIFICATION

Qualifications

- Possess a Level 2 qualification in English and Maths or a willingness to achieve within a specified period
- Minimum of a level 3 qualification in Art & Design or a related creative discipline.
- Teaching qualification (PGCE, Cert Ed, DTLLS or equivalent)
- Relevant assessor qualification or willingness to achieve.

Experience

- Experience of teaching or training within Art & Design.
- Experience of teaching in an educational environment.
- Experience of planning and delivering engaging practical and theoretical learning activities.
- Experience of assessing student work and providing developmental feedback.
- Experience of supporting student with varying needs and abilities.
- Experience working within further education, community learning or other educational settings.

Skills, Abilities and Knowledge

- Strong knowledge of Art & Design practices and creative processes.
- Ability to teach across a range of art disciplines.
- Knowledge of contemporary developments within Art & Design.
- Understanding of sustainable art practices and environmentally conscious creative processes.
- Excellent communication and interpersonal skills.
- Strong organisational and administrative skills.
- Ability to motivate, inspire and challenge students.
- Ability to use digital technologies to support teaching, learning and assessment.
- Commitment to delivering an outstanding learner experience.

Other Factors

- An understanding of and commitment to safeguarding young people and vulnerable adults
- Ability to form and maintain appropriate relationships and personal boundaries with children and young people/vulnerable adults
- Emotional resilience
- Passionate about Art & Design and creative education.
- Enthusiastic, innovative and adaptable.
- Student-focused with a positive and encouraging approach.
- The ability and determination to promote equality, diversity and inclusion throughout all aspects of college life, including employment and service delivery
- Should the position involve regular driving, a clean driving licence is required